Roles and Responsibilities

Club: Coxheath and Farleigh JFC (Incorporating Coxheath Colts JFC)

Role: Chairman/person

Who will I be responsible for?

As part of the Club management committee and specifically

* Club Welfare Officer
* Team Managers and Coaches
* Communications Officer
* Schools Liaison Officer
* Sponsorship and Fund Raising Coordinator

Who will I be responsible to?

* Club Management Committee

What is the role of the Chairman/person?

* Chair General and other Club meetings and ensure the agendas are appropriate
* Lead on decision making process within the Club
* Provide leadership to the Club
* Deal with disciplinary matters in conjunction with the Club management committee

What else can you tell me about the role?

* Requirement to be motivated and active in driving forward the development of the Club
* Ensure a safe and engaging environment exists within the Club for its members, parents/guardians, officers and team managers and coaches

How much time will I need give to the role?

Approx 7 hours per week